



VEL TECH[®]

Dr.RR & Dr.SR

TECHNICAL UNIVERSITY

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Avadi, Chennai

ACCREDITED BY NAAC WITH 'A' GRADE

Ref No: VTU / VC –Dean Research / 2016/ 09/dt 25.04.2016

Chapter Name : VC –DeanResearch
Date/Time of Meeting : 25.04.16/ 3.30 p.m to 4.30 p.m
Location of Meeting : Board Hall
Members Present :

1. Prof. Beela Satyanarayana
2. Dr.Elango
3. Mr.Bhaskar

Vice Chancellor, Chairman
Dean Research
Research Co-ordinator

Action Taken Report

The action taken report on different issues (placed at Annexure A) was taken up for discussion in the first instance and resolved that the report submitted be approved.

Item No 9.1 : Vacancy positions in PhD Admissions

Discussion :

1. The Chair asked the status of vacancy positions in PhD Admissions.
2. Dean Research submitted the following details

S.NO	DEPT	VACANCY
1	AERO	24
2	AUTO	8
3	MECH	46
4	CIVIL	13
5	CSE/IT	28
6	EEE	3
7	ECE	33
8	SBA	0
9	CHEMISTRY	71
10	ENGLISH	2
11	MATHS	77
12	PHYSICS	54

Action

:

Dean Research shall make a necessary follow up.

Item No 9.2 : Ph.D Application Status

Discussion :

1. The Chair enquired the status of applications received for Ph.D admissions.
2. Dean Research said that they have received 4 applications.
 - a. 2 – Civil
 - b. 1- Physics
 - c. 1-MBA

Action :

Dean Research shall follow up the process.

Item No 9.3 : Reallocation of Guide

Discussion :

1. Dean Research said that few faculty guiding PhD research scholars had resigned the job, so they have scheduled their Review meeting on 30.04.2016 for Research Scholars with the newly allocated guides.

Action :

Deans Research shall make a follow up in this regard.

Item No 9.4 : Status of submission of Thesis

Discussion :

1. The Chair asked the status of thesis submission by the Research Scholars.
2. Dean Research said that 1 Research Scholar of Chemistry have submitted the Thesis.

Action :

Dean Research shall make a necessary follow ups.

Item No 9.5 : Register Verification

Discussion :

1. The Chair verified the following registers maintained by Dean Research
 - a. Ph.D Review Meeting Details Register
 - b. Ph.D Course Work Details Register

Action :

Dean Research shall submit in all the meetings.

Item No 9.6 : Status of submission of Synopsis

Discussion :

1. The Chair asked the status of synopsis submission by the Research Scholars.
2. Dean Research replied no Research scholar had submitted the synopsis.
3. The Chair said that as a special case Mr.Shabbar Shahid, Research Scholar of MBA shall be permitted to submit his synopsis/Thesis for evaluation on 30th July 2016.

Action :

Dean Research shall follow up the process.

Item No 9.7 : Web site Updation

Discussion :

1. The Chair enquired whether PhD details are updated in the University website.
2. Dean Research said that only vacancy position is updated in the website.
3. The Chair asked Dean Research to update all the details in the website.

Action :

Dean Research shall make a necessary follow ups.

Next Meeting will be scheduled on May 23rd 2016.

ANNEXURE - A

ACTION TAKEN REPORT FOR THE MEETING CONDUCTED ON 29.03.2016

Item No	Item	Action discussed	Action Taken
8.1	PhD Admission	1. The Chair asked the status of PhD Admissions. 2. Dean Research said that they have admitted 4 Research Scholars in the month of January 2016 and next admission opening will start from 2nd week of April 2016, Entrance Examination will in the 1st week of May 2016.	Dean Research is submitting the details in all the meetings.
8.2	Vacancy positions in PhD Admission	1. The Chair enquired the status of vacancy positions in PhD admissions 2. Dean Research said that same vacancy position as they have already submitted in the previous meeting. There is no change till date.	Dean Research had submitted the vacancy positions in PhD Admission
8.3	Allocation of Guide	1. The Chair said that faculty guiding the PhD scholars should be relieved only when all the research scholars guided by them have been allotted to another eligible Supervisor. 2. The Chair also said that the change of supervisors shall be approved by the Vice Chancellor.	Review meeting is On 30.04.2016
8.4	Thesis Synopsis and submitted	1. The Chair asked the status of thesis and synopsis submission by the students 2. Dean Research said that 1 student have submitted the synopsis.	Thesis submission – 1 Research Scholar
8.5	Budget Requirement	1. The Chair enquired whether they require any budget for their office.	Dean Research said that they don't require any budget.
8.6	Review meeting	1. The Chair enquired the status of Review Meetings conducted for the Research Scholars. 2. Dean Research said that all the supervisors are conducting review once in six month for their Research Scholars. 3. The Chair asked to submit the report from the next meeting.	Submitted the Register for verification.
8.7	Course Work Result	1. The Chair enquired regarding the results of Course Work.	The Dean Research submitted the report.
8.8	Exit Feedback	1. The Chair asked to get the feedback from the Ph.D student after completion of viva voce for further improvement.	Dean Research is following it up.